



Request for an extract from the criminal records registry pursuant to Section 9, paragraph 2 of the Swedish law (1998:620) on criminal records in order to assert rights in a foreign country or to gain a permit to enter, settle or work there

NOTE!

You must include a copy of your birth certificate or a copy of your passport with the application.
Copy of driving license/ID card is not valid.

RIKSPOLISSTYRELSEN
Utlandsutdrag /BRUD
981 81 KIRUNA

Applicant (identity particulars etc.)

Swedish id-number (or date of birth)	Surname	Forenames
Place and country of birth		Tel.No. (residence)
Permanent address		Tel.No. (place of work)
E-mail address		
If you wish to have the extract sent to an address other than your home address, please state the delivery address here		

Fee

The fee for an extract from the criminal records registry and the cost of postage must be paid in advance to the Swedish National Police Board.

The amount due must be deposited to plus giro account **22 07 90 - 0**. State your name and swedish id-number (or date of birth) as reference.

Note that the extract will not be delivered by E-mail or fax.

Put an X in the box next to the option you prefer (The total includes the fee for the extract and postage).

For dispatch within Sweden

Standard mail SEK 192

Registered mail SEK 247

For dispatch to Europe

Standard mail SEK 204

Registered mail SEK 274

For dispatch to other countries

Standard mail SEK 208

Registered mail SEK 278

I wish to receive _____ original/originals of the extract.

If you require more than one extract, add SEK 180 for each additional extract.

Payment from abroad

When paying by plus giro from abroad, state:

IBAN number: SE64 9500 0099 6034 0220 7900 BIC/SWIFT: address NDEA SESS, Nordea Bank AB, 105 71 STOCKHOLM

We do not accept payment by cheque or credit card or foreign currency.

NOTE! The first section of the extract from the criminal records registry is always provided in five languages. Criminal records (convictions) are not translated to other languages and appear only in Swedish in the extract.

Signature

Signature of applicant (failure to sign makes the application unacceptable)

(date)

(signature)

(Place)

Telephone: 010 - 56 33501

Fax: 010 - 56 35334

(We accept application by fax or E-Mail)

Telephone hours: 09.00 a.m- 02.30 p.m. Monday - Friday

E-Mail: brud.rps@polisen.se

The information you provide will be automatically processed in accordance with the Swedish Data Protection Act (PuL 1998:204)

Section of the law for extract

Extracts from the criminal records registry Act 9 § 2 of the act (1998:620)
(for purposes in another land)

General instructions for the form

The entire form shall be completed by the applicant. Use block letters throughout. Forward in one copy only. A copy of the applicant's birth certificate or equivalent document (a copy of the passport) which includes the applicant's full name, Swedish id-number, and place of birth shall be enclosed with the form.

The extract will be delivered in five languages; Swedish, English, German, French and Spanish.

Forms that are not complete or which are illegible will delay the process time. The form can also be found at the nearest police station. Time for processing the application is approximately 2 weeks.
Telephone hours are 09.00 a.m - 02.30 p.m. Monday to Friday.
E-mail address: brud.rps@polisen.se

Completing the fields. Field name

<i>Surname</i>	Complete last name
<i>Forenames</i>	All given names (first, middle, etc.) shall be stated, with the name by which the applicant is usually called underlined
<i>Date of birth: Year,</i> <i>month, day, number</i>	Swedish id-number ten (10) digits or date of birth six (6) digits. If you do not have a Swedish id-number the extract will be stamped with "Identity uncertain, complete Swedish id-number missing".
<i>Place and country of birth</i>	Place of birth for persons born in Sweden, indicate country of birth for those not born in Sweden
<i>Usual residence</i>	The applicant's home address
<i>Tel.No. (residence)</i>	The applicant's home telephone number, including area code
<i>Tel.No. (place of work)</i>	The applicant's daytime telephone number, including area code
<i>To another address</i>	If the applicant wishes the extract to be sent to an address other than his/her home address, specify the desired mailing address here
<i>Fee</i>	The applicant shall pay a fee for the extract, which is currently SEK 180 for one original extract, plus postage. The extract will be sent for the fee (including postage) listed under Fee

Originals requested
The charges are based on one extract for one individual. If extracts for more than one individual are processed at the same time and mailed together, an additional SEK 180 per applicant shall be charged

Number of original extract requested at 180 SEK each + postage

Payment

Deposit to plus giro account 22 07 90 - 0. NOTE! Payment in advance.

We do not send any bills after receiving the application. We do not accept bank-draft (cheque) or credit card or foreign currency as payment. If you live or reside outside of Sweden, you may instead use our plus giro account as following:

IBAN-number: SE64 9500 0099 6034 0220 7900. BIC/SWIFT-address: NDEA SESS, Nordea Bank AB, 105 71 STOCKHOLM

Extracts from the registry will not be processed until payment has been received by Swedish National Police Board

Place and date

The place and date of signature of the application

Signature

The applicant's own signature. This is imperative. If the signature is missing, the form will be returned to applicant, which will cause a delay in the process.